

Acceptable Use Policy for Internet Access

General Regulations

The Internet and other on-line resources provided by Centennial Academy (CA) are intended to be used to support the instructional program and further student learning. The CA network facilities (CA-Net) are to be used in a responsible, efficient, and legal manner in accordance with the mission of Centennial Academy.

Acceptable Use Agreement

Because the Internet contains an unregulated collection of resources, CA cannot guarantee the accuracy of the information or the appropriateness of any material that a student may encounter. Therefore before using the district's on-line resources, each student and his/her parent/guardian shall sign and return a Centennial Academy Acceptable Use Agreement (See Appendix A). This agreement shall specify user obligations and responsibilities and shall indemnify the district for any damages. The parent/guardian shall agree to not hold the district responsible for materials acquired by the student on the system, for violations of copyright restrictions, user's mistakes or negligence, or any costs incurred by users.

Supervision

Certified staff shall supervise students while using on-line services at the school site, and may ask instructional assistants to assist in this supervision. The Assistant Head of School (AHOS) or designee shall oversee the maintenance of each school's technological resources and may establish guidelines and limits on their use. He/she shall ensure that students using these resources receive training in their proper use.

User Obligations and Responsibilities

Students are authorized to use CA's on-line services in accordance with user obligations and responsibilities specified below. The AHOS or designee shall make all decisions regarding whether or not a user has violated these regulations and may deny, revoke or suspend a user's access at any time. The decision of the AHOS or designee shall be final.

1. The student in whose name the on-line services account is issued is responsible for its proper use at all times. Users shall keep personal account numbers, home addresses and telephone numbers private. They shall use the system only under their own account number or name.

2. CA's system shall be used only for purposes related to education.
Commercial, political and/or personal use unrelated to an educational purpose is strictly prohibited.
3. CA reserves the right to monitor any on-line communications for improper use. Electronic communications and downloaded material, including files deleted from a user's account, may be monitored or read by CA officials.
4. The use of CA's system is a privilege, not a right, and inappropriate use may result in a cancellation of these privileges.
5. Students are prohibited from accessing, posting, submitting, publishing or displaying harmful matter or material that is threatening obscene, disruptive, sexually explicit, or that could be construed as harassment or disparagement of other based on their race, national origin, sex, sexual orientation, age, disability, religion or political beliefs. Harmful matter includes matter, taken as a whole, which to the average person, applying contemporary statewide standards, and appeals to the prurient interest and is matter which depicts or describes in a patently offensive way sexual conduct and which lacks serious literary, artistic, political or scientific value for minors.
6. Users shall not use the system to encourage the use of drugs, alcohol or tobacco, nor shall they promote unethical practices or any activity prohibited by law or district policy.
7. Copyrighted material may not be placed on the system without the author's permission. Users may download copyrighted material for their own use.
8. Vandalism will result in the cancellation of user privileges. Vandalism includes the intentional uploading, downloading or creating computer viruses and/or any malicious attempt to harm or destroy district equipment or materials or the data of any other user.
9. Users shall not read other users' email or files; they shall not attempt to delete, copy, modify or forge other users' mail.
10. Users shall report any security problems or misuse of the services to the teacher, Technology Manager, or AHOS. Deliberate attempts to degrade or disrupt system performance will be viewed as criminal activity under state and federal law.
11. Both students and parent or guardian must sign the acceptable Use Policy before a student can use the CA-Net.
12. Students who fail to abide by CA's rules shall be subject to disciplinary action, revocation of the user account and legal action as appropriate.



Student Acceptable Use Agreement for Internet Access

I, _____
Parent/Guardian Name—Print

the parent of _____
Student Name—Print

agree to allow my child to have access to the Internet through the CA-Net. I have read and agree to the Centennial Academy Acceptable Use Policy for Internet Access (available on the school's website), and to be responsible for the behavior of my child. I understand that the school cannot guarantee the accuracy or appropriateness of information or material that my child may encounter on the Internet.

I shall not hold Centennial Academy responsible for materials acquired by my child on the system, for violations of copyright restrictions, users' mistakes or negligence or any costs incurred by my child.

I understand that the following is a non-exhaustive list of activities that will not be tolerated, and that violations may result in the loss of account privileges, as well as other disciplinary and or legal action:

- Sending or displaying offensive pictures or graphics
- Using obscene language
- Harassing, insulting, threatening or abusing other network users
- Violating copyright laws
- Misusing a school-issued email account/s
- Using another user's account and password
- Damaging computers, personal or network files
- Trespassing in another user's private files
- Accessing YouTube without Teacher permission
- Attempting to circumvent network security
- Using the CA-Net for commercial purposes or individual financial gain

Parent or Guardian
Signature: _____ Date: _____

Student Signature: _____ Date: _____

Homeroom: _____ Grade: _____